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Date: Monday, 4 April 2022

To all Members of the Council

**** Physical Meeting**

While the meeting will take place in person at the Town Hall it will also be live broadcast on YouTube (see link below).

Should you wish to attend in person we ask that you notify the Contact Officer above at least 24 hours before the meeting as this will help us to manage the numbers wishing to attend.

Dear Sir or Madam

Summons to attend the Council Meeting – Tuesday, 12 April 2022 at 6.00 pm New Council Chamber - Town Hall

You are requested to attend the Meeting of the Council to be held at 6.00 pm on Tuesday, 12 April 2022.

Please Note that any member of the press and public may listen in to proceedings at this meeting via the weblink below –

<https://youtu.be/w41KCPViQUo>

The agenda is set out below.

Yours faithfully

Assistant Director Legal & Governance and Monitoring Officer

This document and associated papers may be made available in a different format on request.

Agenda

1. **Public Participation, petitions, and deputations (Standing Orders 2 (vi) and 17)**

The Council will hear any person who wishes to address it in accordance with the Standing Orders. The Chairman will select the order of the matters to be heard. Each person will be limited to a period of five minutes for public participation and deputations and three minutes for petitions. This section of the meeting must not exceed 30 minutes and discussion must not refer to a current planning application.

The Council will also receive questions from the public and provide answers thereto, subject to the Chairman being satisfied that the questions are relevant to the business of the meeting.

Requests must be submitted in writing to the Assistant Director Legal & Governance and Monitoring Officer, or to the officer mentioned at the top of this agenda letter, by noon on the day before the meeting and the request must detail the subject matter of the address.

2. **Apologies for Absence**

3. **Petitions to be presented by Members (Standing Order No. 16)**

These have to be received by the Assistant Director Legal & Governance and Monitoring Officer by 12.00 noon on the day of the meeting.

4. **Declaration of Disclosable Pecuniary Interest (Standing Order 37)**

A Member must declare any disclosable pecuniary interest where it relates to any matter being considered at the meeting. A declaration of a disclosable pecuniary interest should indicate the interest and the agenda item to which it relates. A Member is not permitted to participate in this agenda item by law and should immediately leave the meeting before the start of any debate.

If the Member leaves the meeting in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves to enable their exit from the meeting to be recorded in the minutes in accordance with Standing Order 37.

5. **Minutes (Pages 7 - 26)**

15 February 2022 to approve as a correct record (attached).

6. **Motions by Members (Standing Order No. 14) (Pages 27 - 34)**

Motions by Members (Standing Order No. 14)

(1) Remote and hybrid meetings: Councillor Bell (attached)

(2) Anti-Racism: Councillor Gibbons (attached)

(3) Great Homes Upgrade Campaign: Councillor Neve (attached)

(4) Member Code of Conduct: Councillor Charles (attached)

7. Matters referred from previous meeting

None.

8. Chairman's announcements

9. Leader's announcements

10. Chief Executive's announcements

11. Political Balance Update

Oral report from the Assistant Director, Governance and Monitoring Officer.

12. Forward Plan dated 1 April 2022 (Pages 35 - 44)

(attached).

13. Policy and Scrutiny Panel Report

None.

14. Corporate Parenting Report

None.

15. Question Time (Standing Order No.18)

Questions must relate to issues relevant to the work of the Executive. Question Time will normally last for 20 minutes.

Members are requested to supply the Democratic Services Officer with a note of each question at, or just after, the meeting. A summary note of each question will be included in an appendix to the minutes.

16. Reports and matters referred from the Executive

None.

17. Reports and matters referred from the Policy/Overview and Scrutiny Panels other than those dealt with elsewhere on this agenda

None.

18. Reports and matters referred from the other Committees other than those dealt with elsewhere on this agenda (Pages 45 - 126)

Licensing Committee, 14 March 2022

LIC 6 End of Year Report for the Administration and Enforcement of all Licensing Regimes (draft minute extract and report attached)

19. Reports on joint arrangements and external organisations and questions relating thereto (Pages 127 - 128)

(1) Avon Fire Authority

None

(2) Avon and Somerset Police and Crime Panel

Report of Councillor Crew (attached)

(3) West of England Combined Authority Joint Scrutiny Committee

None

20. Climate Emergency Progress Report (Pages 129 - 166)

Report of Councillor Petty (attached)

21. Designation of the Chairman of the Council for the Municipal Year 2022/23

22. Designation of the Vice-Chairman of the Council for the Municipal Year 2022/23

23. Urgent business permitted by the Local Government Act 1972 (if any)

For a matter to be considered as an urgent item, the following question must be addressed: "What harm to the public interest would flow from leaving it until the next meeting?". If harm can be demonstrated, then it is open to the Chairman to rule that it be considered as urgent. Otherwise the matter cannot be considered urgent within the statutory provisions.

Exempt Items

Should the Council wish to consider a matter as an Exempt Item, the following resolution should be passed -

"(1) That the press, public, and officers not required by the Members, the Chief Executive or the Director, to remain during the exempt session, be excluded from the meeting during consideration of the following item of business on the ground that its consideration will involve the disclosure of exempt information as defined in Section 100I of the Local Government Act 1972."

Mobile phones and other mobile devices

All persons attending the meeting are requested to ensure that these devices are switched to silent mode. The chairman may approve an exception to this request in special circumstances.

Filming and recording of meetings

The proceedings of this meeting may be recorded for broadcasting purposes.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting, focusing only on those actively participating in the meeting and having regard to the wishes of any members of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Assistant Director Legal & Governance and Monitoring Officer's representative before the start of the meeting so that all those present may be made aware that it is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting.

Emergency Evacuation Procedure

On hearing the alarm – (a continuous two tone siren)

Leave the room by the nearest exit door. Ensure that windows are closed.

Last person out to close the door.

Do not stop to collect personal belongings.

Do not use the lifts.

Follow the green and white exit signs and make your way to the assembly point.

Do not re-enter the building until authorised to do so by the Fire Authority.

Go to Assembly Point C – Outside the offices formerly occupied by Stephen & Co